

At Congress Pkwy & Columbus Dr.

312.742.4847

Buckingham Fountain



Last Updated December 28, 2009

As one of the largest fountains in the world, this Chicago icon is sure to dazzle your guests.

You can choose between the city skyline and Lake Michigan as backdrops.

After dusk this historic spot is transformed into a mystical, moonlit wonderland perfect for a formal black tie gala or a lakeside cocktail reception.

Event Spaces & Capacity

<i>Location</i>	<i>Measurements</i>	<i>Capacity</i>
<i>North Pavilion</i>	<i>202' x 194'</i>	<i>4,000</i>
<i>South Pavilion</i>	<i>201' x 188'</i>	<i>3,800</i>

**Measurements include restricted areas (flower gardens, fountains, statues, etc).*

**Capacity figured on an approximate 10 square feet per person.*

**Buckingham Fountain is a restricted area and not for public access.*

Buckingham Fountain is open everyday during Chicago Park District hours (6am-11pm)

Please note that the North Rose Garden north of Buckingham Fountain and the Tiffany Celebration Rose Garden south of Buckingham Fountain have different rates, policies and procedures. Please refer to the separate pages for information on those gardens.



Rental Rates

	North Pavilion	South Pavilion
Rental Fee	\$30,000.00	\$30,000.00
Personnel/Labor (approx)	\$1,368.00	\$1,368.00
<u>Security Deposit</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>
<i>Total Due</i>	\$33,368.00	\$33,368.00

*All timeframes include set-up and breakdown.

*Park District hours are 6am-11pm.

*Fee includes 8 Hour Usage of the Pavilion.

*Tent set-up and breakdown must also be during your timeframe. Tents (not included in rental fee) must be contracted through our Preferred Vendors

*Additional hours are \$2,000 per hour

To Book

We do not issue any temporary holds on any dates. To officially reserve the facility, we require:

- 1) Special Event Venue Application
- 2) Non-Refundable Reservation Fee
- 3) \$35 Non-Refundable Application Fee.

The Reservation Fee is 25% of the Rental Fee. The Reservation Fee will be applied towards your Balance Due, but it is non-refundable if you cancel (no exceptions).

Wedding Ceremonies (Commemorative Event)



Please note that wedding ceremonies are only permitted in the North Rose Garden just north of Buckingham Fountain or in the Tiffany Celebration Garden just south of Buckingham Fountain. Ceremonies are not permitted on the Fountain Table.

Please see the separate information on the North Rose Garden and the Tiffany Celebration Garden for more information on wedding ceremonies.

Parking/Transportation

The Park District does not provide parking for Buckingham Fountain. For approved vehicles, you may be given a limited number of delivery passes to allow vehicles to drive on the Park District pathways to deliver items. Vehicles are not allowed to remain on-site and can never drive or park on the grass.

Inventory

There are no tents or equipment provided for the Buckingham Fountain. All equipment must be rented from our Preferred Professionals.



Additional Information

CATERING

- All permittees are required to use a caterer from [Preferred Professional List](#) for ALL FOOD & BEVERAGE (including alcohol). The client is not allowed to supply any food or beverage.
- Cost to be determined by caterer.

EQUIPMENT RENTAL

- All permittees are required to use rental suppliers from [Preferred Professional List](#).
- Cost to be determined by rental supplier.

SECURITY DEPOSIT

- All permittees are required to pay a refundable security deposit, as indicated in the rate structure. The amount will be refunded 30 business days after the event as long as there is no damage to the property and all rules and regulations are followed.
- Violations in which part or the entire security deposit will be withheld include: entering/exiting outside of reservation time, deliveries/pick-ups outside of reservation time, unauthorized vehicles on-site and/or on the grass.

SECURITY OFFICER

- All permittees are required to have Chicago Park District Security Officers on-site during all rentals.
- Cost and number determined by number of attendees.

Additional Information Continued

INSURANCE

- The Chicago Park District requires any individual or group hosting an event on Chicago Park District property to obtain General Liability Insurance in the amount of \$1M naming the Chicago Park District as Additional Insured. The Park District also requires the Endorsement issued by the insurance carrier or contact us for a recommendation. You may obtain this insurance from any insurance company of your choosing. Serving alcohol will require additional insurance coverage of \$2M.

ELECTRICITY

- Generators must be rented for electrical needs.
- Contact Special Event Manager for more information.

Buckingham Fountain
Congress/Columbus
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Special Event Venues

Berger Park
Buckingham Fountain
Cancer Survivors Garden
Columbus Park Refectory
Garfield Park Conservatory
Lincoln Park Conservatory
North Rose Garden
Northerly Island
Promontory Point
63rd St. Beach House
South Shore Cultural Center
Tiffany Celebration Garden
Washington Park Refectory

